

CODE

DATE JOIN  DD /  MM /  YY

**PERSONAL DATA**

AGENT - OUTSTATION  DEALER - KLANG VALLEY

COMPANY NAME

CO. REG. NO.



ADDRESS



COMPANY TIN NUMBER

SST REGISTRATION NUMBER

MSIC CODE

E-INVOICE EMAIL ADDRESS

BUSINESS ACTIVITY

**\* SSM COPY MUST SUBMITTED**

**NAME CARD ATTACHED**

DATE IMPLEMENTATION

1ST AUGUST 2024

1ST JANUARY 2025

1ST JULY 2025

OWNER'S NAME

MR/MRS/MS



OWNER'S MOBILE NUMBER

 - 

DATE OF BIRTH

 DD /  MM /  YY

PIC NAME

MR/MRS/MS

PIC MOBILE NUMBER

 - 

TELEPHONE

 - 

GENERAL EMAIL ADDRESS

**NATURE OF BUSINESS**

PLEASE TICK  (Max. tick 3 only)

- |  |  |   |  |
|--|--|---|--|
| <input type="checkbox"/> Retail Stationery       | <input type="checkbox"/> Lock Smith & Keys Shop  | <input type="checkbox"/> Hardware Shop        | <input type="checkbox"/> Advertising & Signage                   |
| <input type="checkbox"/> Wholesale Stationery    | <input type="checkbox"/> Rubber Stamp Maker      | <input type="checkbox"/> Sports & Trophy Shop | <input type="checkbox"/> Mini-Mart Shop                          |
| <input type="checkbox"/> Retail Office Supply    | <input type="checkbox"/> Red/ Laser Rubber Maker | <input type="checkbox"/> Offset Printing      | <input type="checkbox"/> Gifts & Premium Shop                    |
| <input type="checkbox"/> Freelance Office Supply | <input type="checkbox"/> Flash Stamp Maker       | <input type="checkbox"/> Fast & Digital Print | <input type="checkbox"/> Others (please specify especially user) |
| <input type="checkbox"/> Book Shop               | <input type="checkbox"/> Photo Copy              | <input type="checkbox"/> Design House         |  |

**FOR OFFICE USE**

**PAYMENT TERMS**

PLEASE TICK

CASH (0)

DEPOSIT (1)

END MONTH (31)

30 DAYS

OTHER \_\_\_\_\_

CREDIT LIMIT RM \_\_\_\_\_

**PAYMENT BY CHEQUE SHALL BE CROSSED AND MADE PAYABLE TO "A E STAMP SDN BHD"**

AREA CODE

DELIVERY CODE :



## \* ACCOUNT OPENING & SALES AGREEMENT

### 1. PRODUCT

The Dealer must agree to display, promote and market all **A E Stamp** Products.  
All Products shall only bear the Trade Mark (TM), Which **A E STAMP Sdn Bhd (AESSB)** carries.  
Dealer cannot tamper or alter any part of the Product without the prior consent of **AESSB**.

### 3. PROMOTION

**AESSB** reserved the right to include the Dealer's name and address in any form of advertisement and promotion of the Product.

### 5. PRICING

Hereby acknowledge that the selling price of products is determined by **AESSB**.  
**AESSB** reserved the right to vary the price upon giving thirty (30) days prior written notice to the Dealer.

### 6. STANDARD DISCOUNT RATE

CUSTOM MADE STAMP	STOCK PRODUCT	
AE, AE Flash, Colop, Common Seal, Index Stamp, I-Stamp, Name Tag, Signage, Button Badge, Name Card	Noris, Ribtype, Justrite & etc.	Colop, I-Stamp, Refill Inks & etc
Discount rate _____ %	Discount rate _____ %	See Wholesale Price

### 7. DELIVERY OF STOCK ITEMS

The value of the invoice must be **RM 50.00** and above, otherwise **RM5.00** **Initial** will be imposed  
Stock Items list: AE ink, AE Flash Stamp Ink, COLOP INK, AE Stock Stamp, Reacher Stamp, Colop spare pads, Rubber Stamp & Flash Materials & etc.

### 8. RETURN GOOD POLICY

All returnable and exchangeable goods are within a month period from date of invoice with its original packing.  
Goods that being tamper, used, broken and not in its original condition cannot be accepted.

### 2. CONFIRMATION OF ORDER

Acceptance of order from customer by Dealer shall be in accordance with selling criteria set by **AESSB**. All orders submitted must contain clear and confirmed instruction and information.

All custom made orders that come from **Government Agencies** or **Foreign Embassies** are compulsory to have an authorized letter as a proof of genuine for every time ordering.

The order can be rejected by **AESSB** if Dealer fail to abide by the selling criteria.

### 4. REWORK CHARGES

**AESSB** shall not be liable for any cost arising from the error of order submitted by dealer.

Any rework to the Product as a result of negligence on the part of the Dealer or Dealer's customer, **AESSB** will recharge \_\_\_\_\_ % (2<sup>nd</sup> billing) off based on the selling price, provided the stamp holder must not exceeding three months period base on the invoice date and to be return to **AESSB** accordingly.

### 9. TERMINATION OF DEALERSHIP

The dealers are required to maintain an active account of at least min. **RM 100.00** and above every month. **Initial**  
Dealership will be automatically terminated if there is no transaction for more that 6 (six) months period.

### 10. DELIVERY LEAD TIME & ORDERING TIME

For local Dealer, **one (1) day** and outstation agent three (3) days. Both subjected upon the artwork (if any) confirmation date received.

All states in **Malaysia** for courier are free of change except for **Sabah & Sarawak**, charges are according to its weight.

Ordering start from 9am-6pm Daily, Monday ~ Friday only.

Approved by  
**A E STAMP SDN. BHD.**

Proposed by  
**A E STAMP SDN. BHD.**

Stamped & Signed by  
**AGENT / DEALER / USER**

Name \_\_\_\_\_

Name \_\_\_\_\_

Name \_\_\_\_\_

\* Sales agreement are applicable for agent & dealer only, user excluded